

Riccall Parish Council

The Community Hub
Main Street
Riccall
York
YO19 6PZ

Cllr Amanda Lee Chairman

There will be a meeting of Riccall Parish Council's Administration and Finance Committee on 8th January 2024 from 7.30 pm at The Community Hub

AGENDA

54/AF Apologies and declarations of Interest

To receive and accept apologies for absence and declarations of interest in items on the agenda.

55/AF Minutes of previous meeting

To note that the minutes of the Administration and Finance Committee meeting held on 4th September 2023 which were adopted at the RPC meeting held on 16th October 2023

56/AF Progress report and update

RFO/Chairman report on issues from the last minutes.

57/AF Internal audit

An Internal audit of 10% of the accounts for September, October & November 2023 An internal audit of HMRC payments

58/AF Council Meeting Procedures

To continually consider ways of making full council meetings as effective as possible.

59/AF Asset list

To review the current list of vulnerable assets for insurance purposes.

60/AF Funding Request

To consider any funding requests

To receive updates on existing grants

61/AF Review policies / plans

Business continuity
Health & Safety / Risk assessment
Publications policy

62/AF Committee members

To accept the new membership of recently appointed vice chairman

63/AF Confidential Business

An opportunity to discuss and consider any staff issues/concerns.